

Job Title: Pre & Post-care Facilitator

Category: Seasonal; Part time

Work Schedule: 10 to 30 hours per week as needed; Monday to Friday; Daytime

(June 27 to Sept. 2)

Immediate Supervisor: Camp Coordinator

**Salary:** \$15.25 Hourly

## **Job Description**

Working under the Camp Coordinator, the Pre & Post-care Facilitator ensures a warm arrival and departure for parents and children at the day camp. They inform parents about how the camp works and listen to their concerns. They precisely communicate the particularities highlighted by the parents to the child's counsellor and to the coordination team. Possibility of working at the Gatineau and/or Kanata locations.

## **Main Tasks**

- Provides parents with quality customer service;
- Guides children to their group's room;
- Communicates any special situation to the counsellors and coordination team;
- Informs parents on the camp's programs and procedures;
- Performs necessary cleaning tasks;
- Any other duties related and/or requested by the immediate supervisor.

## **Qualifications and Skills Necessary**

- Is outgoing, resourceful and energetic;
- Grade 10 completed;
- Can work under pressure;
- Understands and speaks English and French (an asset if applying at Altitude Gym Kanata).

## **Benefits**

- Free Altitude Gym membership for the duration of the contract;
- Free 11-entry card will be given at the end of the contract.

To apply, send your resume and cover letter by email, indicating the job title and desired work location, at <a href="mailto:campdejour@altitudegym.ca">campdejour@altitudegym.ca</a>.